



WOODLAWN HIGH SCHOOL

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March 17, 2024

Subject: After-school Detention or Clinic for excessive Tardiness

Greetings Woodlawn High School Family!

On February 16, 2024, we sent home a call out to express the re-introduction and implementation of our after-school detention/after-school clinic program to address minor behaviors on our campus. My simple approach to progressionary discipline for minor behaviors is a model that I developed long before I came to Woodlawn High School, and it is as easy as 1-2-3.

1. My first priority is that students remain **IN Class**.
2. My second priority is that students remain **IN School**.
3. My last resort is to send students **OFF Campus**.

With this in mind, my team and I have developed our after-school detention/clinic program to address minor behaviors in an attempt to keep students engaged in their classwork - not just in school. Concerning tardiness, the EBRPSS Student Rights and Responsibilities Handbook states,

“A student who accumulates four (4) unexcused tardies is assigned to Clinic or Time-Out room (TOR). The parent/guardian is contacted by the principal or a designee. A student who refuses clinic or Time-Out Room is suspended (*for 2 days*) pending a parent/guardian conference.”

Moreover, “tardiness” of a habitual nature, according to the Student Rights and Responsibilities Handbook, is a level 2 infraction. My team and I have decided to define habitual as 16 occurrences (4 sets of 4). This also allows us to engage students in progressionary discipline for the purpose of remediating the student’s behavior. See our progression below.

- 4 tardies = After-school Detention (**IN Class**)
- 8 tardies = After-school Detention (**IN Class**)
- 12 tardies = In-school Suspension (**IN School**)
- 16 tardies = Out-of-school Suspension (**OFF Campus**)
 - “Reset Consequences”

We believe that this practice will help us to reshape our students’ thoughts and appreciation for being punctual. As always, please let us know if you have any questions or concerns.

Educationally yours,

Michael V. Hilton III, M.Ed
Principal
Woodlawn High School